

Event Vendor Fair Contract

The parties to this contract are **Argenta in Motion Vendor Fair** (hereafter “Host”) and _____ (hereafter “Vendor”).

Whereas, Host is hosting an Event known as the **ARGENTA ICEFEST VENDOR FAIR** to occur at the **FRIENDS CREEK COMMUNITY BUILDING ON 2/8/2020**, beginning at 11AM, and has the right to vend at and during the Event, and stay until the ending time of 6PM, unless otherwise authorized to leave early.

Whereas, Vendor desires to vend crafts at and during said Event, and

Whereas, Vendor has paid Host the sum of \$25.00 for a license to vend at said Event.

Now, therefore, the parties agree as follows:

1. Vendor shall have access to the location agreed upon by the parties no less than 4 hours before the Event’s commencement for setting up Vendor’s vending station, goods, and other things necessary and reasonable to vending at the location. **Building will open for set up at 7AM.**
1. Vendor shall not vend any goods or services other than those described herein at and during the Event without the Host’s written consent.
2. Vendor’s vending station shall be designated in size by host; shall be clean and orderly; and shall comply with the applicable laws and regulations.
3. Vendor’s staff shall be clothed and groomed in a clean, neat fashion, and shall conduct themselves in an orderly fashion.
4. No loud music, noise, or sound amplification devices shall be used by the Vendor’s staff at the location.
5. Vendor’s shall have access to the location for up to 1 hour after the Event’s conclusion at 6PM to dismantle and remove all things brought to the location by the Vendor. Vendor shall leave the location clean of trash and substantially in the condition it was before Vendor occupied it.
6. Vendor hereby agrees to indemnify and hold harmless the Host against any damages or claims that may arise to Vendor’s presence at the Event and Vendor’s activities of any kind. Proof of insurance is required. Space is NOT reserved until proof of insurance and payment is received.
7. **THIS FORM AND PAYMENT MUST BE RECEIVED NO LATER THAN JANUARY 25TH 2020. FORMS RECEIVED AFTER DUE DATE WILL NOT BE HONORED – MAIL EARLY!! VENDORS WILL BE NOTIFIED ON RECEIPT OF FORM AND PAYMENT.**

In witness to their agreement to the terms of this contract, the parties affix their signatures below:

Host, signature & date
Address: 280 W. East ST
City, State, ZIP: Argenta, IL 62501

Vendor, signature & date
Address: _____
City, State, ZIP: _____

Mail to: Brenda Grider – 280 W. East St., Box 105, Argenta, IL 62501